



HALLOWEEN PARTY

CHECKLIST



FOOD AND DRINKS

- 🍷 THEMED CANDIES (LOLLIPOPS, CHOCOLATES, GUMMIES)
- 🍷 CUPCAKES OR COOKIES DECORATED AS SPIDERS, GHOSTS, OR EYEBALLS
- 🍷 DRINKS WITH FUN LABELS ("WITCH'S BREW," "VAMPIRE BLOOD")
- 🍷 SAVORY SNACKS (COLORED POPCORN, NACHOS, MINI PIZZAS)
- 🍷 ADULT OPTIONS (HALLOWEEN-THEMED COCKTAILS)

DECORATION

- 🍷 CARVED PUMPKINS (WITH CANDLES OR LED LIGHTS INSIDE)
- 🍷 FAKE SPIDER WEBS AND PLASTIC SPIDERS
- 🍷 SHEET GHOSTS OR PAPER LANTERNS
- 🍷 LED STRING LIGHTS IN ORANGE, PURPLE, AND GREEN
- 🍷 PHOTO BOOTH BACKDROP (HALLOWEEN-THEMED)
- 🍷 BLACK, ORANGE, AND PURPLE BALLOONS

ENTERTAINMENT

- 🍷 HALLOWEEN PLAYLIST WITH SPOOKY MUSIC
- 🍷 SCARY SOUND EFFECTS (HIDDEN SPEAKER)
- 🍷 COSTUME CONTEST (WITH SMALL PRIZES)
- 🍷 GAMES (TREASURE HUNT, HALLOWEEN BINGO, KARAOKE)
- 🍷 PHOTO AREA WITH PROPS (WITCH HATS, MASKS, CAPES)

SAFETY

- 🍷 KEEP WALKWAYS CLEAR FOR TRICK-OR-TREATERS
- 🍷 USE LED CANDLES INSTEAD OF REAL FLAMES INSIDE PUMPKINS
- 🍷 CHECK FOR FOOD ALLERGIES (ESPECIALLY FOR KIDS)
- 🍷 SECURE LOOSE CABLES OR DECORATIONS TO AVOID TRIPPING
- 🍷 HAVE A SMALL FIRST-AID KIT AVAILABLE
- 🍷 MAKE SURE OUTDOOR AREAS ARE WELL LIT

COSTUMES & ACCESSORIES

- 🍷 DECIDE ON YOUR OWN COSTUME IN ADVANCE
- 🍷 EXTRA ACCESSORIES FOR GUESTS (MASKS, HEADBANDS, CAPES)
- 🍷 THEMED MAKEUP (FAKE BLOOD, GLITTER, FACE PAINT)

GENERAL ORGANIZATION

- 🍷 GUEST LIST
- 🍷 SEND INVITATIONS (DIGITAL OR PRINTED)
- 🍷 PLAN THE SPACE (TABLES, CHAIRS, DANCE/PLAY AREA)
- 🍷 PARTY FAVORS FOR GUESTS (CANDY BAGS OR DIY CRAFTS)
- 🍷 ARRANGE HELP FOR SETUP AND CLEANUP

