



# HALLOWEEN PARTY CHECKLIST



## FOOD AND DRINKS

- 🎃 THEMED CANDIES (LOLLIPOPS, CHOCOLATES, GUMMIES)
- 🎃 CUPCAKES OR COOKIES DECORATED AS SPIDERS, GHOSTS, OR EYEBALLS
- 🎃 DRINKS WITH FUN LABELS ("WITCH'S BREW," "VAMPIRE BLOOD")
- 🎃 SAVORY SNACKS (COLORED POPCORN, NACHOS, MINI PIZZAS)
- 🎃 ADULT OPTIONS (HALLOWEEN-THEMED COCKTAILS)

## DECORATION

- 🎃 CARVED PUMPKINS (WITH CANDLES OR LED LIGHTS INSIDE)
- 🎃 FAKE SPIDER WEBS AND PLASTIC SPIDERS
- 🎃 SHEET GHOSTS OR PAPER LANTERNS
- 🎃 LED STRING LIGHTS IN ORANGE, PURPLE, AND GREEN
- 🎃 PHOTO BOOTH BACKDROP (HALLOWEEN-THEMED)
- 🎃 BLACK, ORANGE, AND PURPLE BALLOONS

## ENTERTAINMENT

- 🎃 HALLOWEEN PLAYLIST WITH SPOOKY MUSIC
- 🎃 SCARY SOUND EFFECTS (HIDDEN SPEAKER)
- 🎃 COSTUME CONTEST (WITH SMALL PRIZES)
- 🎃 GAMES (TREASURE HUNT, HALLOWEEN BINGO, KARAOKE)
- 🎃 PHOTO AREA WITH PROPS (WITCH HATS, MASKS, CAPES)

## SAFETY

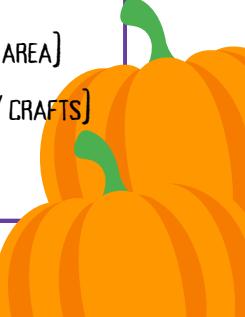
- 🎃 KEEP WALKWAYS CLEAR FOR TRICK-OR-TREATERS
- 🎃 USE LED CANDLES INSTEAD OF REAL FLAMES INSIDE PUMPKINS
- 🎃 CHECK FOR FOOD ALLERGIES (ESPECIALLY FOR KIDS)
- 🎃 SECURE LOOSE CABLES OR DECORATIONS TO AVOID TRIPPING
- 🎃 HAVE A SMALL FIRST-AID KIT AVAILABLE
- 🎃 MAKE SURE OUTDOOR AREAS ARE WELL LIT

## COSTUMES & ACCESSORIES.



- 🎃 DECIDE ON YOUR OWN COSTUME IN ADVANCE
- 🎃 EXTRA ACCESSORIES FOR GUESTS (MASKS, HEADBANDS, CAPES)
- 🎃 THEMED MAKEUP (FAKE BLOOD, GLITTER, FACE PAINT)

## GENERAL ORGANIZATION



- 🎃 GUEST LIST
- 🎃 SEND INVITATIONS (DIGITAL OR PRINTED)
- 🎃 PLAN THE SPACE (TABLES, CHAIRS, DANCE/PLAY AREA)
- 🎃 PARTY FAVORS FOR GUESTS (CANDY BAGS OR DIY CRAFTS)
- 🎃 ARRANGE HELP FOR SETUP AND CLEANUP